



UNIVERSITY OF SOUTH ALABAMA

MEMORANDUM

Academic Affairs

DATE: August 6, 2021

TO: Brenda Beverly (AHP)
Nancy Rice (A&S)
Lars Tatom (A&S)
April Taylor (A&S)
Tristan Johnson (MCOB)
Matt Campbell (SOC)
Josh Wooden (EDUC)
Rebecca MacDonald (ENG)
Charlene Myers (NURS)
Kimberly Pettaway (FS)
Heather Nix (Global USA)
Norma Jean Tanner (Admissions)
Ex-Officio Members:
Associate Vice President for Enrollment Services
University Registrar

FROM: Andrea M. Kent, Ph.D.
Interim Provost and Senior Vice President of Academic Affairs

A handwritten signature in black ink that reads 'A Kent'.

SUBJECT: Admissions and Records Committee 2021-22

I am pleased to invite you to serve on the University Admissions and Records Committee for the 2021-22 academic year. Dr. Lars Tatom will soon convene the first meeting for the purpose of electing a chair. The committee charge is given below:

Charge: Recommends policy concerning student admission standards, recommendations concerning the structure and content of student records, and assists the Director of Admissions in resolving borderline admission problems on rare occasions.

The work of the University Standing Committees is vitally important to the University. Please accept my appreciation for your willingness to serve. If, for any reason, you will be unable to serve, please let me know.

AMK:rmh