



UNIVERSITY OF SOUTH ALABAMA

MEMORANDUM

Academic Affairs

DATE: August 6, 2021

TO: Eric Loomis (Chair)
Mary Phillips
Ashley Suggs
Kelly Taylor
Josh Wooden
Registrar (ex-officio)

FROM: Andrea M. Kent, Ph.D.
Interim Provost and Senior Vice President of Academic Affairs

A handwritten signature in black ink that reads 'A. Kent'.

SUBJECT: Degree Exceptions Review Committee 2021-22

Please accept this memorandum as your appointment to the Degree Exceptions Review Committee. Eric Loomis will serve as Chair and will contact you to set up the first meeting.

This committee is charged with reviewing degree exceptions on a regular basis, but no less than once each semester. This review will focus on curricular integrity, appropriate documentation of approvals, compliance with all applicable regulations and accreditation standards, and identification of patterns of exceptions that may necessitate modifications to the degree audit system. The committee will issue a summary report to the Registrar and the Senior Vice Provost after each review which identifies policy violations, indicates patterns/trends that should be addressed, and lists any recommended actions.

Thank you for your willingness to serve on this very important committee. If you are unable to serve, please contact Dr. Loomis as soon as possible.

AMK:rmh